



## Enrolment Form

Outcomes Focused Leadership (Management Foundations Program)

Please print a copy of this form and either fax it to 07 5522 9291 or mail it to: Professional Performance Australia, Suite 367/51 Locked bag 1, Robina Town Centre, Queensland, 4230

First Name	
Last Name	
Organisation/School	
Position	
Business phone	
Home phone	
Mobile	
Email	
Address – Street	
Suburb	
City	
Postcode	

Please list any academic qualifications that you hold below:

Name of award	Name of awarding institute



Details: Diploma of Management Strand (separate form required for each participant)

Have you successfully completed any Competency Based Training Courses through Registered Training Organisations (RTO's)? Yes/No

If the answer to the above question is "Yes" please list these courses below.

Qualification	RTO

**Management Foundations for building excellent student outcomes** is a Competency Based Training course, which will lead to dual awards; a certificate of successful completion from Professional Performance Australia, and a Certificate IV Frontline management or a Diploma of Management from a RTO. For an additional assessment fee, both qualifications may be achieved.

The course uses an Action Learning and a project management approach. Group interaction is an important part of the learning process in the course. Professional Performance Australia works with individuals or groups. Please list your name (and if a group is involved) the names and contact information of other members of your cohort below.

Name	Phone	Email

Payment Options

I would prefer to make the upfront payment.

Yes / No (circle appropriate)

<b>Course cost per participant - up front payment on enrolment  (Cert IV <u>Or</u> Dip Man.)</b>	<b>Course cost per participant - up front payment on enrolment  (Cert IV <u>And</u> Dip Man.)</b>
<b>\$3,800</b>	<b>\$4,350</b>

If the answer to the above is “No”, participant will make progress payments as listed below.

Progress payment procedure:

<b>Course(s) Enrolled For</b>	<b>Initial payment on enrolment</b>	<b>Payment before Project 2</b>	<b>Payment before Project 3</b>	<b>Final payment before Project 4</b>
<b>Cert IV <u>OR</u> Dip. Man.</b>	<b>\$1,650</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
<b>Cert IV <u>AND</u> Dip. Man.</b>	<b>\$2,050</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>

I have calculated that the amount I am to pay now is: \$ \_\_\_\_\_

I plan to make this payment by:

Cheque ... Electronic Funds Transfer ... Credit Card  
(Please circle appropriate response)

Professional Performance Australia's EFT details:

BSB: 034279

Account Number: 175937

My Credit Card Details Mastercard...Visa...Bankcard

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Participant's Name: \_\_\_\_\_

Participant's Signature: \_\_\_\_\_

This enrolment form can be posted to:

Professional Performance Australia, Suite 367/51 Locked Bag 1,  
Robina Town Centre, Qld, 4230

Or faxed to : 07 5522 9291